

CAPTAIN R. WILSON COUNCIL MINUTES

Monday December 3rd, 2018

In Attendance:

Susan Murphy (V)	Gurjit Sangha-Durrani (V)	April Brown (V)
Amy Ramsay (V)	Andrea Bays (V)	Milena Hadzieva (V)
Nav Johal (V)	Farhad Shahla (V)	
Michelle Fung	Kathy Fournier	Colette Peaker
Sarath Mabayil Sreedharan		

V - voting member Absent - Tabsasum Ahmed-Allah (V)

Susan Murphy called the meeting to order at 6:33pm.

Joining us for the first time is Sarath Mabayil Sreedharan – new parent whose son has joined CRW in JK just last week.

To begin the meeting, Susan reads the Acknowledgement of Land and Territory, as well as recognizing the HDSB Values of Collaboration, Empathy, Creativity, Integrity, Equity, and Accountability.

Acknowledgement of the Land and Territory - we are meeting on native land and in the spirit of Truth and Reconciliation Council will be reading the LAN at the beginning of each meeting.

"Halton as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinabe to the Attawandaron, the Haudenosaunee, and the Métis - these lands surrounding the Great Lakes are steeped in Indigenous history. As we gather today on these treaty lands we have the responsibility to honour and respect the four directions, land, waters, plants, animals, ancestors that walked before us, and all the wonderful elements of creation that exist. We would like to acknowledge and thank the Mississaugas of the New Credit First Nation for sharing their traditional territory with us."

Welcome and Introduction – Susan and Gurjit

Review/Approval of Agenda – anyone with new business?

- Google drive for Council and picture supplier April/Gurjit/All in Favour.

Motion	Put Forth By:	Seconded By:	Voted
Update the Agenda	April	Gurjit	All in Favour

Review/Approval of November Minutes:

- Farhad requests a correction to November Minutes, he has 3 kids, 1 at the school.

Motion	Put Forth By:	Seconded By:	Voted
Approve November 2018 Meeting Minutes	Gurjit	Nav	All in Favour

Principal’s Report–Kathy Fournier, Principal

Last week the CRW Senior Boys Volleyball took second place in the A Division Halton Finals at Craig Kielburger. The Girls Senior season finished as well last week.

A summary of the new clubs that have been started recently: Junior boys volleyball, Grade 6 coding club, Grade 5/6 Intramural Ringette and Grade 7/8 Intramural tchouckball, Sign Language Club, the Knitting Club, and the Senior Girls have held tryouts and their season will begin soon.

Holiday concert will take place Dec 4 at 6:30 and will feature The Dance Club (Ms. Watson), The Primary Choir (Ms. Delgarno), as well as The Concert Band, Junior Band and the Recorder Club.

Kathy would like to request that the Danceathon fund raising be used for the Music Program’s Hand Bells set, and technology (more chrome books).

- Mr. Shea has submitted a proposal for a set of 25 hand bells that he has received estimates of \$8000 US plus shipping etc., which would come to approximately \$11000 CAN. He has obtained \$500 from the board, and Kathy has some funds she can allocate. She would also like to request that we use the Wishing Well to gather additional funds at any school functions.
 - Amy offers to make up signage.
- Susan asked if another teacher would be able to use this tool if Mr. Shea is no longer here.
 - Group felt it would be applicable with other teachers.
- Kathy to follow up with Mr. Shea for more details regarding the details. Group agrees to support with the Wishing Well at future events.

This month the year’s first recognition assembly will be on December 10th. This will happen 3 times a year (kindergartens not included).

Dec 17 there will be a Bus Safety presentation for all grades.

Dec 19 Mr. Ferguson and the Student Leadership will host the Holiday party.

Dec 21 1:15 early dismissal for the holiday break.

Video Surveillance is present – monitors project into the office towards the secretaries. Accessed only by Kathy. Hallways and exit doors.

Kathy would like to ask if we will support the Grade 8 grad DJ Professor Jamz - \$423.75

Motion	Put Forth By:	Seconded By:	Voted
Approve Supporting the Grade 8 Graduation by paying for Professor Jamz \$423.75	Gurjit	Milena	All in Favour

Report from Chair and Treasurer

Update of the CRW Council Constitution

TBD – Committee will get started in Jan 2019 and will have recommendations before the end of the School Year.

Treasury Report – April Closing Balance for October is \$10,141.39.

Copies of the budget available for everyone, an ongoing balance of June through November so recent expenses are not clear.

- Kathy to have Surbi provide the details.

Fundraising and Events

Report Out on The Incredibles Movie Night – Amy/Andrea

Went really well....sold 3 party bags of popcorn.

Amy: Movie Night License amount not reflected in the financials but the expense will hit the account once an invoice is received. This will decrease the funds generated by the event but the expense can be spread to other movie nights as it is for a 12-month period. Tabussum's volunteers were amazing! Andrea suggests a lamp for the concession area next time and that we need to be aware that people are coming very early....

Speakers were the only complaint: seems to be an ongoing issue. Mr. Flynn and Mr. Shea are looking into it.

Report Out on Terra Cotta – Amy/Andrea

Went well, the only issue was the listing we had for sorting, could have been in a better order.

15 parents did not pick up and there are still 7 orders remaining in the freezer. Working with Surbi to get all the people notified. Kathy will ask the office staff to follow up with the families. Learning for next year, if pick up day falls on interview night we need to have sign providing direction to parents. Overall, we sold 352 boxes and made \$1750.

Update Pita Pit – Milena

We are launching in the Jan 2019, the first delivery will be Jan 30 (Wednesday 12:20 delivery)

Advertising will start Jan 8, allowing for 3 weeks to submit orders. Orders will be for the same pita for 6 weeks so that we can use School Cash Online. Small \$4.75+1=5.75 Large/Gluten free \$6.50+1=7.50 Flyer needs to be done in the next few weeks so that it can be finalized before the holidays.

PIC – Let's talk Science Update – Colette

This event is being considered as a STEAM Evening replacement for PIC event, whose funding was cancelled.

They will be at the school that week and May 7th is the proposal for the Family Night. They will provide 4 different challenges in different rooms, with participants rotating through the 4 different rooms. Instructional program Lead Kristin Marshall agreed to support the event with an opening speech to tie it all together. The Dean of Science of MacMaster leads the program and the program is run by the students in that department.

PIC Conference Update

Michelle, Gurjit, Milena, and April attended. Speaker was amazing, and had a really great perspective.

Something we hope that the Board continues, and will continue to promote for our families to participate.

New Business

Staff Appreciation - Gurjit

Teacher/Staff Appreciation event to be hosted by the Council as a potential event sometime around the timing of report card writing. (June 7th) There are approximately 75 staff members at CRW for planning purposes.

Parking

Improvements have been noticed with the introduction of the pylons to assist in directing traffic, but some of the changes have caused parents to make dangerous decisions (i.e. backing up, letting children out in the middle lane to cross-moving traffic or let them out on the street).

The school has considered many other options to improve and feel that the best option is the one that is currently in place.

School Council would like to promote a safety blitz, as this is a major concern for us and the parents at large. Mr. Ferguson and Mme. D’Elia do a great job in the morning!

Dance-a-thon

Yes, we need to do one! Will reach out to Professor Jamz in the New Year. We are hoping that he will be available the week of Feb 11-14 or Feb 19-22, or the weeks before or after March Break.

ACTION	Susan to follow up with Professor Jamz.
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School Photos Complaints – Amy has been asked to bring to the attention of the school that some parents are complaining that the photos were terrible – no attention taken to what the children looked like; that the packages offered were bad; and that customer service is lacking as well.

ACTION	Kathy will provide the feedback to the vendor.
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Google Drive to be discussed next meeting.

Meeting adjourned at 8:07pm.

Next meeting date: January 14, 6:30 – 7:30 in the Library.

Future Meeting Dates: Feb 4, Mar 4, April 1, May 6, and June 3.

All are welcome to attend.

CAPTAIN R. WILSON COUNCIL MOTIONS AND ACTIONS 2018-2019

Ongoing Summary of Actions/Key Takeaways:	Lead Member(s)
DEC: Susan to follow up with Professor Jamz for the Dance-a-thon	Susan
DEC: Kathy will provide the feedback to the vendor for the school photographer.	Kathy
NOV: Provide copies of the budget report at future meetings for council to review.	April
NOV: Constitution Sub-Committee to work through the changes we need to make to the Constitution.	Susan, Gurjit, April and Nav
NOV: New Business items postponed until the next meeting: Parking, PIC Conference Debrief.	Susan
NOV: Research the purchase of tablecloths. Once research completed, will submit for approval and voting via email.	Amy
NOV: Continue to work with Pita Pit to re-introduce the program.	Milena
NOV: Obtain contacts for the Pita Pit location by Pilgrim Woods in the past.	Kathy
NOV: Arrange for Kids-Essentials rep to attend a council meeting	Gurjit
OCT: Constitution to be sent to 2018-2019 School Council for review. All proposed updates are to be brought forth, by completing the form at the end of the Constitution document, at our next meeting on November 5.	All
OCT: Terra Cotta Amy and Andrea to work start working on the flyer to prepare for marketing date October 16/17 and work with Surbi/Rachael to set up on Cashless Susan: contact Terra Cotta for the sales sheets and look to Garth Webb for high school student volunteers	Amy, Andrea, and Susan
OCT: Susan/Milena: to connect with Pita Pit to discuss further	Susan/Milena

Ongoing Summary of Motions:	Put Forth By:	Seconded By:	Voted
DEC: Update Agenda to include Council Members items	Gurjit	April	All in favour
DEC: Approve November 2018 Meeting Minutes	Gurjit	Nav	All in favour
DEC: Approve Supporting the Grade 8 Graduation by paying for Professor Jamz \$423.75	Gurjit	Milena	All in favour
NOV: Approve June 2018 Meeting Minutes	Gurjit	Milena	All in favour
NOV: Approve October 2018 Meeting Minutes	Gurjit	Amy	All in favour
OCT: \$50 Refreshment Budget per Newcomers Meetings	Susan Murphy	April Brown	All in favour
OCT: \$50 Refreshment Budget per Council Meetings	Andrea Bays	Milena H.	All in favour
OCT: Terra Cotta Cookie Dough Fundraiser	Susan M.	Andrea Bays	All in favour
OCT: Movie Night (Nov 13/27 and June 6)	Andrea B.	Nav J.	All in favour

