

CAPTAIN R. WILSON COUNCIL MINUTES

Captain R. Wilson Public School Council Meeting

Monday, December 5, 2016

The meeting was called to order by Susan Murphy at 6:30pm.

In Attendance:

Council Representation: Kathy Fournier (Principal), Chris Row (Vice Principal), Susan Murphy (Chair), Michelle Edwards-Boldt (Co-Chair/Parent Rep-Intermediate Grades), Claudia Misera McClay (Secretary/Treasurer), (Fundraising/Event Coordinator), Bahy Salah (PIC Representative), Ilia Fischer (Parent Rep-Primary Grades)

Council Representation Absent: Mandip Bains, Andrea Bays, Kevin Bassett

Members at Large: Michelle Fung, Stephanie Clark, Amy Ramsey, Sarah Vidic, Jerry Vidic

Approval of Minutes and Agenda: Michelle and Bahy passed the minutes and agenda.

Principal's Report

- A thank you to school council and parents for efforts coordinating fund raising with Pita Pit, Terra Cotta cookies, the Holiday marketplace and Chapters events. Our fundraising this year has been purposeful and practical.
- School website has been updated. Mr. Flynn has added a new calendar for clubs and teams. We will be asking the teacher's to keep it up to date. Under the Parent Info link, there is also some Newcomer information.
- Wednesday December 14th, Chris McKhool (Violinist) is coming to CRW to perform for the kids: 10:45am for K-Grade 4, 1:15 pm for Gr. 5-8.
- December 16: Kindie Concert at 1:30pm
- December 20: Concert at 6:30pm
- December 23: Sing-along and early dismissal at 1:15pm
- HDSB has published its' Board Improvement Plan – it is posted on the website. <https://www.hdsb.ca/our-board/Pages/Publications/Board-Improvement-Plan.aspx>

The plan has a 4-year outlook and has two main purposes:

1. To improve student learning, achievement and well-being
2. To build capacity and sustainability in the skill and knowledge of educators

The school uses the Board Improvement Plan as the starting point for developing the School Improvement Plan for Student Achievement (SIPSA – will be posted on school website):

- The data inputs are taken from EQAO results, report cards, and the “Tell them From Me” surveys that are completed by students, teachers and parents. From these inputs, a plan is developed to identify gaps and address needs at CRW. At CRW, the following areas are being reviewed:
- Literacy levels, in conjunction with an in-school LRT (Learning Resource Teacher)
 - Mathematics – tools added to increase conceptual and procedural learning are Dreambox and JumpMath text books <http://www.dreambox.com/> and <http://www.jumpmath.org/>
 - Focus on a growth mindset which includes tools for self-regulation, practice to address stress/anxiety, recognizing feelings and coping mechanisms
- Bullying Awareness week - an annual mandate by HDSB to develop a Bullying Prevention and Intervention Action Plan (BPIA – will be posted on school website) – to be shared with School Council and HDSB. Content is based on the “Tell them From Me” survey (the Halton wide survey plus 2 questions of CRW’s choice). Events to date: Alliance Club presented to school November 23; Right To Play is underway, focus on self-regulation tools. Resource for kids/families: <https://reportbullying.hdsb.ca/>
 - Cashless payments are on the uptake. Approximately 12% higher than last year at this time. <https://halton.cashlesschools.com/> . Focus on cashless will remain, HDSB endorsed, to alleviate the need for children to bring in cash or cheques and risk losing forms and/or money.
 - Feedback on idea of after school extra cost programs: HDSB requires that program suppliers pay rent on a pay-per-play basis and supply their own computer equipment. CRW is open to lending support to investigate options.

Report from the Chair

Council Business: The CRW School Constitution has been reviewed for relevance to current practice and marginally updated. Approval:

Motion – Susan; Second – Michelle, Bahy; In Favour – 5 votes

Finance: The account balance as at December 7th was \$15,495.26 including vendor marketplace earnings and cookie orders – one more post-dated cheque to come.

Upcoming Activities: In 2017, a Family Movie community night is being planned. School council will be overseeing the annual Dance-a-thon fund raiser.

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Volunteers are required to support these events. If you are looking to be involved, please contact CaptRWilsonChair@hdsb.ca.

Super Council Meeting – Susan Murphy attended the meeting – across all schools the issue of parking and safe drop-off was a key point of decision. See New Business for more information.

Fundraising Updates:

- I. **Marketplace** – Susan Murphy on behalf of Andrea Bays – the community event was held Saturday November 19 – approximately 30 vendors were present. In total, \$1,700 was raised from the event. The feeling from vendors and organizers was that traffic was on the light side. This could be due to other community events occurring on the same day. A survey was sent to vendors to collect feedback on whether a weeknight or weekend would be preferred (result was 51%/49%, and what improvements might be considered (suggestion of refreshment table or kids activity to keep people browsing, too many jewelry vendors).
- II. **Chapters Indigo Night:** –Susan Murphy. This was held at the Dorval Crossing location on November 28th. 20% of the sales by CRW families came to \$802 which goes directly to purchase books and resource materials for the CRW library. In addition, 31 books from Mr. Flynn's wish list were generously donated. The feedback on the live music provided by Mr. Shea and his assistants was very well received by parents and store staff alike.
- III. **Terra Cotta Cookies** –Stephanie Clark – Just over 400 boxes of cookies were sold, bringing in \$2,090 in funds for the school council. Sales were up 20% over last year.
- IV. **Pita Pit orders** – Susan Murphy - the first 5 week period is underway with the support of volunteer parents who help distribute the orders for 30 minutes on Thursdays at lunch break. Funds raised \$707.50.

Next Newsletter – Susan Murphy / Mandip Bains - The next seasonal Council newsletter will be worked on soon. A special thank you to all parents and extended community of local businesses for supporting the fund raising programs is planned.

Principal's Request for Funding by School Council:

Based on the school improvement plan outlined above (see p.1), funding from council is requested for items that align with the strategic planning process:

- 1) Physical Education Equipment: estimated at \$5,000 benefits all students over time and will create community presence to match what other schools have.

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- a. 10' x10' premium canopy tent with school logo x 2 tents
- b. 150 Cross Country/Track 7 Field pinnies with logo
- 2) Music Program: estimated \$2,000 for additional new instruments (the school has already funded \$4,500 in new equipment this year) will benefit all students over time
- 3) Kindergarten/Primary: Levelled texts for classroom libraries: \$4000
- 4) Junior/Intermediate: Science & Technology tools eg. Circuit pens, electric building blocks, lego robotics kits \$4000

Motion for above total of \$10,000 to be funded by School Council by Susan Murphy ; Second – Michelle, Bahy; In Favour – 5 votes.

Council agreed that upon additional fund raising in 2017, and estimate of the June Fun Fair community event costs (for which \$3,500 have been committed to as voted in by Council in October), additional funds may be assigned to the school wish list, including additional text and tools, and possible Chrome books.

Principal Fournier also confirmed that school direct fund raising through the milk program is going toward self-regulation tools and resources (approximately \$7,500 in cost); pizza funds are going toward levelled texts and cross-curricular reading materials, as well as science & technology tools (approximately \$15,000 in cost).

PIC Update – Susan Murphy - The HDSB PIC (Parent Involvement Commitment) meeting was Saturday October 15th in Milton. As a follow up to this, our CRW PIC volunteer committee is seeking inputs for what parents would like to have covered in the form of an interactive workshop or numeracy night; currently the theme of developing resilience in children is favoured, and fits with the growth mindset goal for the school. This may also be tied into another Unlearn evening <http://unlearn.com/> which had positive feedback last year. Join our next council meeting to share your ideas.

New Business

Concerns over parking and Kiss 'n' Ride lanes at CRW School renewed, after new lanes were implemented two years ago, based on studies of similar school sites. Members at large presented concerns about unsafe conditions during morning drop-off and afternoon pick-up. Led by Member at large Stephanie Clark:

- The school has sent many email reminders about proper use of the driveways and kiss 'n' ride lanes but despite this, non-conformance is prevalent, causing lengthy delays in traffic flow due to blocked lanes (parents walking their children to the door rather than dropping off), unsafe

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- speeds and risky lane changes. Would a hardcopy hand-out of the instructions help as a reminder? Are emails perhaps not being read?
- The parents asked for continued support from school staff as it appears higher enrolment of students this year may be a contributing factor, and this was agreed to by the Principal and Vice-Principal. All agreed that a cross-functional team approach of parents, staff, and possibly community officers would be best.
 - The principal reminded members that parking at the school is intended for staff of the school only, and that CRW is a designated “walk to” school.
 - The Principal also shared that adjacent school St. Joan of Arc has also called to express concern over misuse of their parking lot by CRW parents, causing delays at their drop-off as well.
 - Members offered to support ongoing studies of best practices if this is beneficial to the school.
 - Suggestions of physical barriers (for example, a gate for the staff and bus only north driveway) would be cost prohibitive and likely requires Town of Oakville involvement, as such, also not a viable option.
 - Community Liason Police Officer will also be consulted.
 - Member at large Sarah V. thanked School Council and the staff for giving this matter attention as her personal story included an accident at the school which resulted in an injury to her child. This serves as an important safety reminder for us all – it takes a split second, a mere moment of inattention, especially around young children, to result in unnecessary harm and/or damage.

The meeting was adjourned at 8:10pm.

The next meeting will be Monday, January 16th, 2017 at 6:30pm.
All are welcome.