

CAPTAIN R. WILSON COUNCIL MINUTES

Captain R. Wilson Public School Council Meeting

Monday, November 7, 2016

The meeting was called to order by Susan Murphy at 6:30pm.

In Attendance:

Council Representation: Kathy Fournier (Principal), Chris Row (Vice Principal), Susan Murphy (Chair), Michelle Edwards-Boldt (Co-Chair/Parent Rep- Intermediate Grades), Claudia Misera McClay (Secretary/Treasurer), Andrea Bays (Fundraising/Event Coordinator), Mandip Bains (Communications Coordinator), Bahy Salah (PIC Representative), Ilia Fischer (Parent Rep-Primary Grades), Kevin Bassett (Parent Rep- Junior Grades)

Members at Large: Michelle Fung, Stephanie Clark, Jen Cunningham, Kathryn Fish, April Brown.

Approval of Agenda: Agenda was approved by Michelle and Andrea.

Pita Pit: The franchise at Maple Grove, owner Hailey, brought samples for everyone to try. They will offer a 25% discount for all school catering. They offer a gluten free option, and have two sizes of pitas – small (half) and large (full). CRW will have their Pita Pit every Thursday. Each teacher/class will have a bin with order forms attached to each pita. The orders will be delivered approx.. 20 minutes before the start of lunch. Any parents with issues are to contact the Maple Grove Pita Pit directly. Order forms will be sent out next week.

Principal's Report

- New basketball nets have been installed – 2 in intermediate area, 1 in junior area.
- October 13 Newcomer's Meeting took place – will be held every second Thursday of the month. Next is November 10th.
- October 21 Picture Day – retake day November 30th
- October 28th – Leadership organizing Hoot N' Nanny celebration.
- November 10th Grade 8 Info Night for Quebec Trip
- November 21 – Interim Progress Reports
- Week of November 23 – anti-bullying activities in 100 minute block sessions
- Fall Food Drive was a success – 3 pick-ups were organized by Grade 3's. Ms. Malhotra's class won the price for most items donated (300 items)
- DreamBox launched
- School webpage has a new look – in-line with the school board's requirements (aim is to have a consistent look across the board).
- Cashless School has seen a good uptake but still looking to get more people signed up.

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- Concert band has started, other programs have been secured e.g. Wee Walkers, Office Helpers, etc.

Report from the Chair

Finance: The account balance as at November 7th was \$12,358.18 including some vendor marketplace deposits and cookie orders – more to come.

Motion put forward to set-aside \$3500 of available funds for the 2017 Spring Fun Fair.

Motion – Claudia; Second – Michelle; In Favour – 5 votes

Upcoming Activities: November 19 Market Place, November 28 Chapters Night, December 2 Super Council 1st Recognition Meeting

Council Business: The CRW School Constitution was sent to council members for review. Issues discussed: sec 2.4 The council account is with the school who will provide statements of balances upon request. Questioned if expense signatures still needed; confirmed this still applies to fund requisition forms, ensure it is followed. Final draft to be issued by email for voting in. Action - Susan

Per the constitution, binders are available with previous council communications. A new binder is to be started for 2016/17 year for copies of Council Meeting Agendas, Meeting Minutes and Newsletters. Action – Claudia

Susan attended the first Super Council meeting for Ward 4 where fellow Parent Council Chairs met to discuss our roles and how to effectively support our school's administration. We were introduced to this year's Multi-Year Plan where Halton's plan for the next 4 years was briefly explained. More information can be found at: <https://www.hdsb.ca/our-board/Pages/Mission,-Vision-and-Values.aspx>

Halton's New Website – has been refurbished and is much easier to navigate. Please take the time to visit for any information that you may be looking for regarding Halton District's School Board: <https://www.hdsb.ca/Pages/Home.aspx>

Inspire Award – Remember if you have an educator who has clearly gone above and beyond for your student, please make the efforts to nominate that teacher. Jen Peace, one of our Grade 8 teachers, has been nominated and will be receiving the Inspire Award for her efforts and dedication at a Captain R Wilson assembly. Let's continue recognizing our educators' efforts.

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Fundraising Updates:

Marketplace – Andrea Bays - Saturday November 19, 1-4pm community event – Approximately 30 vendors have signed up – on track - Friday evening set-up – last year's layout can be provided by Stephanie – Grade 7 gym students will be asked to help set-up. Saturday 1pm opening – enlist student volunteers to guide people in. Gift baskets to be assembled with vendor donations. Expense for basket supplies to be submitted for approval, receipt to be submitted to office, comes out of event revenues. Action – Andrea

Chapters Indigo Night: –Susan Murphy. November 28th. 5 – 8pm. Volunteers are needed. Sign up email will be sent. Parents can shop for themselves with 20% of the proceeds coming back to support the school library. Mr. Flynn (Librarian) will also have a library wish list – the wish list items can be purchased for the school that evening. Story time for kids at 5:30, musical performances at 6:30; stickers to identify CRW shoppers at check-out. Action - Susan

Terra Cotta Cookies –Stephanie Clark – Since last meeting, email motion by Susan to launch Cookie fundraiser, seconded by Claudia – 6 votes. Orders are in. Sales at \$4800(400 boxes), which is about \$2000 in proceeds to CRW. This is a 20% increase over last year. Delivery at 3pm. Pick up will be between 4-5pm on Wednesday November 23rd. Items are frozen so quick transfer is required. About 50% of orders came in on Cashless Schools. Request that future orders will be by item on the Cashless system to avoid manual matching of order items to Cashless payments and to make tallying of items faster. Action - Stephanie

Movie Nights – CRW has paid for the annual license to show the movies in the school. A tentative date has been booked for February 21, 2017 after Family Day. The movie selection will be decided at a later date.

PIC Update – The HDSB PIC (Parent Involvement Committee) meeting was Saturday, October 15th in Milton. The event was attended by almost 500 attendees where the keynote speaker, Marc Kielburger, made an inspiring presentation about his foundation, Me To We (<https://www.metowe.com/>). CRW's PIC funds will be used towards our Numeracy Night during education week and perhaps another parent engagement event that will support our CRW students' success.

New Business – Ilya presented an extra-curricular idea to parents: Hatch. (www.hatchcanada.com). This program teaches children from grade 1 – 8 the knowledge of computer programming. This program is available through summer camp, a workshop or a weekly after-school program where your child will build a single portfolio that will carry them from beginner coder to junior developer. Select www.hatchcanada.com for more information.

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The meeting was adjourned at 7:40pm.

The next meeting will be Monday, December 5th, 2016 at 6:30pm.