

Welcome Back!

We would like to welcome everyone back to school for another year of fun and learning! As we prepare to begin the school year there is always excitement about what lies ahead. Below is an outline of important information pertaining to the first day of school.

Please make note that the **first day of school is Tuesday, September 3rd**, for all students, including those in Junior and Senior Kindergarten. **Student supervision begins at 8:00 AM** and all students are asked to be on the blacktop at that time. Staff will be there to meet and welcome students.

****New this year:** Families will receive an email message on Labour Day long weekend, prior to school starting, indicating their child's class and homeroom teacher.*

Junior and Senior Kindergarten Students:

Our Kindergarten students will meet their teachers at the Kindergarten fenced areas. Parents are reminded to use the name tag provided for students within the package that was mailed home in August. Students will be dismissed at the Kindergarten gates at the end of each school day. Kindergarten bus students and those registered to attend the YMCA after school program will be dropped off in designated areas by Kindergarten staff.

Entry and dismissal doors for Kindergarten students:

- Classes K-1, K-2, K-3 - Door # 11
- Classes K-4, K-5 - Doors # 8 & 9

Grade 1 to 8 Students:

On the first day of school, teachers of Grades 1 to 8 students will be out on the blacktop near the entry door for their grade with signs indicating their home room number and teacher's name so that students can find their teacher and line up with their class for entry. The **entry bell rings at 8:10 AM**. Once teachers have assembled their students they will enter the school with their class.

For safety reasons, ONLY students will be entering the school with staff. In the event of rain, Grade 1 to 8 students will enter the school and proceed to the gym, starting at 8:00 AM.

Dismissal time is at 2:45 PM

At dismissal time, students will exit the school at the same door they entered in the morning and parents should meet them at the specified door for pick-up.

Entry and dismissal doors for students:

- Primary Door (Grades 1 to 3) - Door # 2
- Junior Door (Grades 4 to 6) - Door # 7
- Intermediate Door (Grades 7 & 8) - Door # 10

Bus students will go to their bus lines at afternoon dismissal time and students registered to attend the YMCA after school program will go to their designated areas within the school.

Nutrition breaks are from 9:55 to 10:35 AM and 12:15 AM to 1:05 PM.

****A change for this year:***

During both Nutrition Breaks, Kindergarten to Grade 4 students will eat during the first half and then go outside during the second half.

Kindergarten to Grade 4	Eat	Go Outside
First Nutrition Break (Snack)	9:55-10:15 AM	10:15-10:35
Second Nutrition Break (Lunch)	12:15-12:45	12:45-1:05

During both Nutrition Breaks, students in Grades 5 to 8 will go outside for the first half and then come inside to eat for the second half.

Grades 5 to 8	Go Outside	Eat
First Nutrition Break (Snack)	9:55-10:15 AM	10:15-10:35
Second Nutrition Break (Lunch)	12:15-12:45	12:45-1:05

On the first day of school, we are requesting that all students bring a lunch and remain at school for lunch. This will provide teachers with the opportunity to explain lunchtime expectations and for those students in Grade 6 to 8, who will be leaving for

lunch on subsequent days, to return the permission form. If your child must leave school for lunch on the first day of school, please provide written permission, otherwise they will be required to remain at school. Students in Kindergarten and Grades 1 to 5 must always be signed out of the school by an adult, if leaving the school at lunch. We appreciate your cooperation! Our concern is for the safety of our students.

Students will be bringing a number of important forms home on the first day of school. It is extremely important that **all forms are completed and sent back to school by Monday, September 9th**, for the timely start of all activities, documentation and student safety.

- If your child has an ongoing medical condition, which requires medicine to be administered at school, please return the appropriate form which was sent out recently by email. If your child has Asthma, Epilepsy, Diabetes or Anaphylaxis, and your child is new to Captain R Wilson, you must make an appointment with Ms. Peaker to develop a Plan of Care during the first two weeks of school. If you had a Plan of Care developed last year, an updated Plan of Care with current staff names added will be coming home the first day of school for you to sign, as well as an “Annual Review of Medical Information” form-Appendix C. Appendix C will only be accompanying the updated Plan of Care if you have not sent it in yet. Please sign and return all forms by September 9th,
- Physical Education/DPA/Intramural/Club Activities/Acknowledgement of Risk and Consent to Participate
- Authorization for Promotional Use of Student Photos/Work/Activities
- Grade 6, 7, 8 permission form to allow students to leave the school premises at lunchtime
- Student Verification Forms (not all students will receive this) - amend any changes to information
- Grade 7 students Hepatitis B and Menactra immunization forms (sent to students' homes in the summer by the Halton Region Public Health Department)

Student Cell Phone Use & Electronic Devices

We strongly recommend that children refrain from bringing expensive toys and electronic handheld devices to school. We cannot guarantee that these articles won't be stolen, lost or broken. If your child brings such a device to school, it is to remain in their

locker. We do not recommend cell phones, tablets or iPod type devices for students from JK to Grade 5.

For those students in Grades 6 to 8 that must bring their cell phones to school, the expectation is that cell phones remain turned off and locked in students' lockers. If parents need to reach their child during the school day, they are reminded to phone the school office, rather than texting or phoning their child's cell phone since students will not have access to their phones during the school hours of 8:15am to 2:45pm. If students need to contact a parent during the school day, a phone is available at the office for student use.

Please note that there is always possibility of re-organizing classes based on numbers and Ministry cap on primary class size. We will inform parents if there are any changes by the end of the first week of October.

Please do not hesitate to phone the school if you have any questions.

We are looking forward to meeting all students on September 3rd!

Kathy Fournier
Principal

Colette Peaker
Vice Principal